

BROAD TOWN PARISH COUNCIL

Parish Council Meeting - Monday 14th May April 2018

Public Participation

A G E N D A

1. Election of Chairman

To elect a Chairman of the Parish Council for the year 2018/19. The newly nominated Chair will then sign a Declaration of Acceptance of Office.

2. Election of Vice Chairman

To elect a Vice Chairman of the Parish for the year 2018/19.

3. Apologies

To receive apologies for absence.

4. Declarations of Interest

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable interests.

5. Minutes

To confirm as a true record the minutes of the Ordinary Parish Council Meeting held on Monday 9th April 2018.

6. Attendance Register

To note the attendance register for the municipal year 2017/18.

7. Finance

7.1 Bank Balances at 31.3.2018:

| | |
|-----------------------|------------|
| Treasurers Account | £ 24.89 |
| Business Bank Instant | £ 6,277.55 |
| Community Fund | £10,647.00 |

7.2 Bank Balances as at 7.5.18

| | |
|-----------------------|------------|
| Treasurers Account | £ 24.89 |
| Business Bank Instant | £13,067.82 |
| Community Fund | £10,647.00 |

The year end accounts are in preparation ready for submission to the Internal Auditor. The Annual Return and year end accounts will be submitted for approval at the June meeting.

7.3 Invoice for Play Ground Signs

Members are requested to approve the payment of £115.20, including VAT to ASF Signs for 3 x Playground signs. Order No. 006/2017 refers.

8. Adoption of the Power of General Competence

Broad Town Parish Council, eligible, to resolve and adopt the Power of General Competence. Report of the Parish Clerk circulated with the agenda.

- The general power of competence is a statutory power of first resort that enables Local Councils to do anything that individuals generally may do and is found in the Localism Act 2011.
- To be eligible two criteria must be met:
- Have an electoral mandate of at least two thirds.
- Have an appropriately qualified clerk.

Once eligible the Council may adopt the power at any meeting of its full council. The council must confirm and minute it remains eligible at a relevant Annual Parish Meeting.

9. Planning

9.1 Planning Applications Received

| Application Number | Applicant | Location of Development | Description of Development |
|--------------------|-------------------|---|--|
| 18/03892/FUL | | Hambrook Farm, Thornhill. SN4 7RZ | Extension of annexe to ground floor of existing building Comments by 31.5.18 |
| 18/03463/FUL | Mr & Mrs Williams | Hambrook Farm Thornhill Royal Wootton Bassett Swindon Wiltshire SN4 7RZ | Erection of a Ménage and Associated Works Comments by 17.5.18 |
| 18/03232/FUL | Mrs A Zurawska | 7 East View Broad Town Road Broad Town SN4 7QZ | Single storey front and side extension and 2 storey rear extension Comments by 14.5.18 |

Plans are available to view at:

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

10. General Data Protection Regulations – Appointment of a Data Protection Officer (DPO)

Briefing by the Parish Clerk and information from Wiltshire Council, circulated with the agenda.

The Parish Council is required to designate a Data Protection Officer, if required, or someone to take responsibility for data protection compliance and assess where this role will sit within your organisation's structure and governance arrangements.

Members will need to resolve to appoint a Data Protection Officer from within the Council as a temporary measure until the position is clear following Parliament's debate on the tabled amendment as detailed in the Parish Clerk's briefing.

11. Oxford Law – Land Development Consultation

To discuss the proposals for development as per the plans circulated with the agenda.

12. Grass Cutting at Redhills Recreation Area

Quotes are being sought for a new contract and will be presented by Councillor Joyce.

13. Exchange of Information

please note no decisions can be made on these items anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.

Next Meeting Monday 11th June 2018, 6.30pm in the Village Hall

